

As a community-based organisation with over 20,000 members, our priority is to minimise the effects of the COVID-19 coronavirus on our employees, members and guests. We have taken reasonable steps to implement new policies and procedures to ensure that our obligations under the WHS Act 2001 are met, and to maintain our Duty of Care towards our employees and any person who comes into the Club.

As we navigate through this time our principles remain clear: to keep our employees and our customers safe by helping to minimise the spread of the virus throughout the community, whilst offering the service and experience that our members and guests keep coming back for.

### **What are we doing?**

Some of the precautions that we have taken are to reassure you that we are doing everything that we can to minimise the risk with our venue. Whilst we have always taken cleanliness and hygiene seriously, we have revised and uplifted our procedures based on the latest guidance from NSW Health.

These include:

- Increased availability to and sanitiser throughout the Club
- Updated cleaning and hygiene procedures
- Increased food safety measures
- Clear communication customers outlining the steps that need to be taken when entering the venue
- Updated employee policy outlining self-isolation if they have recently travelled or have been in contact with a confirmed case of the COVID-19 coronavirus.

### **What can you do to help?**

Please think of others at this time and take the proper precautions to minimise the spread of virus.

- If you have recently returned from overseas from the 16<sup>th</sup> March 2020 you are required to self-isolate for a period of no less than 14 days
- If you have been in contact with someone that has a confirmed case of the COVID-19 coronavirus you are required to self-isolate for a period of no less than 14 days
- Staff may request that you do not enter the venue if you answer yes to having recently travelled and have been in contact with a confirmed case of the virus
- We encourage you to practice social distancing by staying a minimum of 1.5 metres away from other people where possible
- Practice good hygiene by:
  - thoroughly washing hands with soap and water
  - covering your nose and mouth with your elbow if sneezing or coughing

By working together, we hope to get things back on track so that we can get on with supporting our community and providing jobs for all of our employees. We can achieve this by ensuring a safe and healthy work environment and by providing a positive experience for all of our members and guests.

If you have any questions or would like more information please ask to speak with one of our managers or go to <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

Best wishes and good health

Andrew Crofts  
CEO Kirribilli Club